



CITY COUNCIL AGENDA

March 7, 2023

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
 - A. City Council Meeting Minutes – February 21, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 11-(added Hershel West)**
- 8. PUBLIC FORUM (Citizen input and requests) p 11**
- 9. APPOINTMENTS p 11**
- 10. OLD BUSINESS p 11**
- 11. NEW BUSINESS p 12**
 - A. Approval of Hornet Hustle Race p 12
 - B. Approval of bid for 2023 Mill and Overlay Project p 17
 - C. Discussion and approval of 20 mph speed limit within the Cedar Ridge Plat p 34
- 12. CONSENT AGENDA p 37**
 - A. Appropriation Ordinance - March 7, 2023 p 38
 - B. Delinquent Account Report – August 2022 – December 2022 p 44
 - C. Leak Adjustment – 215 S. Park Ave. p 51
 - D. Pool/Recreation Center Steering Committee Minutes – February 8, 2023 p 53
 - E. Pool/Recreation Center Steering Committee Minutes – January 25, 2023 p 55
 - F. Pool/Recreation Center Steering Committee Minutes – January 11, 2023 p 57
 - G. Public Power Committee Minutes – October 6, 2022 p 59
 - H. Public Power Committee Minutes – April 25, 2022 p 61
 - I. Planning and Zoning Board Minutes – February 28, 2023 p 63
 - J. Turf, Tree & Vegetation Mgt. Contract - Dragonfly Lawn & Tree p 67
- 13. STAFF REPORTS p 81**
- 14. GOVERNING BODY REPORTS p 86**

15. ADJOURN

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cyclerk@valleycenterks.org or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7310.

CALL TO ORDER

ROLL CALL

INVOCATION – MINISTERIAL ALLIANCE

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the February 21, 2023, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
February 21, 2023
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Clint Bass, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Chris Evans and Ben Anderson

Staff Present: Barry Arbuckle, City Attorney
Lloyd Newman, Public Safety Director
Ryan Shrack, Community Development Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Building Director
Gage Scheer, City Engineer
Barry Smith, Asst. City Administrator
Brent Clark, City Administrator
Kristi Carrithers, City Clerk

Press present: Ark Valley News

APPROVAL OF AGENDA

Wilson moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –

FEBRUARY 7, 2023, REGULAR CITY COUNCIL MINUTES-

Wilson moved to approve the minutes of the February 7, 2023, regular City Council meeting as presented, seconded by Kerstetter. Vote yea: Unanimous Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM – None.

APPOINTMENTS – None

OLD BUSINESS –

A. ORDINANCE 1385-23: RE-ZONING IN ARBOR VALLEY ADDITION

Shrack stood for any questions regarding the 2nd reading of re-zoning Ordinances. The re-zoning of the properties from RR-1 to R-1B

Kerstetter moved to approve Ordinance 1385-23, re-zoning property in the Arbor Valley Addition for 2nd. reading. Motion seconded by Stamm. Vote Yea: unanimous. Motion carried.

B. ORDINANCE 1386-23: RE-ZONING IN MARQUEZ ACRES ADDITION

Kerstetter moved to approve Ordinance 1386-23, re-zoning property in the Marquez Acres Addition for 2nd. Reading. Motion seconded by Gregory. Vote Yea: unanimous. Motion carried

NEW BUSINESS-

A. APPROVAL OF UPGRADE TO TRAFFIC CONTROLS; 5TH AND MERIDIAN

Public Works Director Eggleston requested approval to upgrade the traffic control system at 5th and Meridian. The system is outdated and has been worked on numerous times. Staff has had to place temporary 4 way stop signs which at that intersection is not ideal. Three quotes were obtained for control software and installation. Eggleston recommended acceptance of software quote from Gades Sales and installation by Phillips Southern Electric Co. During Council discussions, it was noted that the system dated back to 2000, so it's definitely outdated.

Stamm moved to approve upgrade to traffic signals at 5th and Meridian and accept quote from Gades Sales Co. Inc. for \$14,992.00 along with the installation by Phillips Southern Electric Co. for \$6995.00 for a total project cost not to exceed \$21,987.00. Motion seconded by Wilson. Vote yea: unanimous. Motion carried.

B. APPROVAL OF PURCHASE OF CUB CADET SLOPE MOWER

Public Works Director Eggleston reminded Council that a slope mower was purchased 2021, Funds for an additional mower are in the 2023 budget. Staff recommended purchase of an addition slope mower. This mower would not replace the original but be an additional piece of equipment. Kerstetter asked for estimate on how long these mowers should last. Eggleston stated they hope to get at least 8-10 years from each mower. This mower is almost exact model as current so no outside vendor specialized training would be needed as staff is familiar with mower.

Wilson moved to approve purchase of a Cub Cadet Pro Z 972 SDL mower from Trailers N More for the not to exceed price of \$19,694. Motion seconded by Stamm. Vote Yea: unanimous. Motion carried.

C. APPROVAL OF MAIN STREET VALLEY CENTER ALLOCATION

Chris Struck, president of Main Street Valley Center addressed City Council. He thanked Council for their financial and staff support. He reviewed the 2022 accomplishments and stated the goals for 2023. They received for designation with KS Main St. Program in 2022. He estimates that for every \$1 the city invested in Main Street Valley Center the private sector invested another \$10.

Kerstetter moved to approve the fiscal year 2023 allocation for Main Street Valley Center in the amount of \$10,000.00. Motion seconded by Gregory. Vote yea: unanimous. Motion carried.

D. APPROVAL OF FORD STREET IMPROVEMENTS CHANGE ORDER

PEC Engineer Scheer introduced Riley Schmitz, the lead engineer on Ford and Meridian projects. Schmitz requested approval of change order for Ford Street improvements. This change order is requested for additional driveway widening and additional 41 days for completion. Change order will increase contract price \$1,175.20. He stated that the additional days will push the completion date to late July.

Wilson moved to approve the Ford Street change order #3 in an amount of \$1175.20, seconded by Bass. Vote Yea: unanimous. Motion carried.

E. APPROVAL OF AGREEMENT WITH PEC; MERIDIAN AVE.

Riley Schmitz also presented agreement with PEC for design services for existing utilities and waterline replacement along Meridian Ave. Kerstetter questioned whether this supplemental design agreement would still be needed if the planned round-about at 69th was removed and stoplight was installed. Schmitz stated it would not change scope of the agreement and design services would still be necessary. Administrator Clark reminded Council that the intersection is County property and the county is working with Valley Center on the design.

Stamm asked about a right-hand turn installed for the Magellan property. Schmitz reported that have met with the company but they expressed concern regarding existing pipelines.

Gregory confirmed that this design will change the north entrance for Builders 1st Source. Schmitz also stated that citizens will be seeing more utility workers throughout the city doing locates.

Stamm moved to approve agreement with PEC for design and survey services on Meridian in an amount not to exceed \$84,000.00 and authorize Mayor to sign. Motion seconded by Bass. Vote yea: unanimous. Motion carried

F. YEAR END 2022 FINANCIAL REVIEW

Asst. City Administrator Smith presented a financial review of the 2022 4th quarter as well as an un-audited year-end review. He was pleased with the finances and expenditures at year end. He reported that the city phone app now has 1373 downloads. Gregory thanked Mr. Smith for the hard work and professionalism he brings to the position.

Wilson moved to accept and file 2022 year-end financial review report. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

G. RESOLUTION 730-23; CLEARWAVE FIBER RIGHT OF WAY AGREEMENT

Community Development Shrack addressed council with installation and development of utilities. He urged council to approve Resolution 730-23 which authorizes Clearwave Fiber access to the City's right-of-way to install new fiber internet service line throughout the community. He then introduced Kala Maxfield with Clearwave Fiber to present information on the company and their intended plan to build new fiber internet service in Valley Center. Maxfield reported that the company is not requesting any funds from the City, only permission to lay fiber optic for residents. Council members expressed their frustration with slow connections and how important reliable internet is to Valley Center. Discussion was held regarding costs and speed of service as well as when service would be available to residents. Maxfield stated that permits could be pulled as early as March with service to initial areas in May.

Kerstetter moved to approve Resolution 730-23, regarding ROW access to Clearwave Fiber. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – FEBRUARY 21, 2023
- B. CHECK RECONCILIATION – JANUARY 2023
- C. TREASURER'S REPORT – JANUARY 2023
- D. REVENUE AND EXPENSE REPORT – JANUARY 2023
- E. ECONOMIC DEVELOPMENT BOARD MINUTES – FEBRUARY 1, 2023
- F. VALLEY CENTER PUBLIC LIBRARY FINANCIAL AND BUDGET REPORT

Wilson moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Announced the Home Show in Wichita will be March 2-5th. Valley Center will once again have a booth to promote Valley Center and housing developments, schools, etc. A gift basket will be given away following the show and thanked those who have donated items.

PARKS AND PUBLIC BUILDINGS DIRECTOR OWINGS

Reported that work continues on the pool in Lions Park. They have been sandblasting and making repairs. Landscaping continues around the welcome sign at 85th and Broadway. Trees are being planted and lighting for the sign has been ordered.

PUBLIC SAFETY DIRECTOR NEWMAN

Newman reported that the department has begun an accreditation program offered to departments across the State of Kansas. Departments must go through a process highlighting effective policing policy, consisting of 165 set of standards. It will be a challenge for his department, but he is excited for the program which must be completed in two years.

PUBLIC WORKS DIRECTOR EGGLESTON

Eggleston stood for questions regarding his staff report. He also stated that the recent water inspection was completed with one small issue found. He recognized Ron Ekstrom Wade Gaylord and Katie Lechner for their hard work.

GOVERNING BODY REPORTS –

MAYOR CICIRELLO

Urged everyone to contact Senator McGinn regarding SB210. SB 210 upends longstanding election law throughout Kansas by turning nonpartisan local elections into partisan races. This disqualifies active military members and many federal employees from serving our communities while infringing on Article 12, Section 5 of the Kansas Constitution granting Home Rule. Cicirello stated if one individual decides to put party affiliation next to their name on the ballot in a nonpartisan race, under Code of Federal Regulation 734.101, that election becomes a partisan race. This is also clearly outlined by the U.S. Office of Special Counsel, which states: “An election is partisan even if only one candidate represents a political party and others do not.”

COUNCILMEMBER GREGORY

Thanked all the Valley Center employees for their hard work.

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:10pm.

Kristi Carrithers, City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the February 21, 2023, Regular Council Meeting as presented/ amended.

PRESENTATIONS / PROCLAMATIONS

Hershel West - Waste Connections

PUBLIC FORUM

APPOINTMENTS

OLD BUSINESS

NEW BUSINESS

A. APPROVAL OF HORNET HUSTLE RACE:

West Elementary, Wheatland Elementary, Abilene Elementary and Valley Center Intermediate School Elementary PTOs are requesting staff assistance for Hornet Hustle fundraiser. Sam Clubb, committee representative will be in attendance to answer questions regarding the event.

- Hornet Hustle Committee Request
- Map of proposed routes



March 7th, 2023

Hornet Hustle Committee
143 S Meridian
Valley Center, KS 67147

RE: 2023 Hornet Hustle Route Maps

Dear Mayor & City Councilmembers:

It is that time of year again for the community's Annual Hornet Hustle. This year we are continuing our combined efforts between Abilene Elementary, West Elementary, Wheatland Elementary, and Valley Center Intermediate School (VCIS) to host this amazing run.

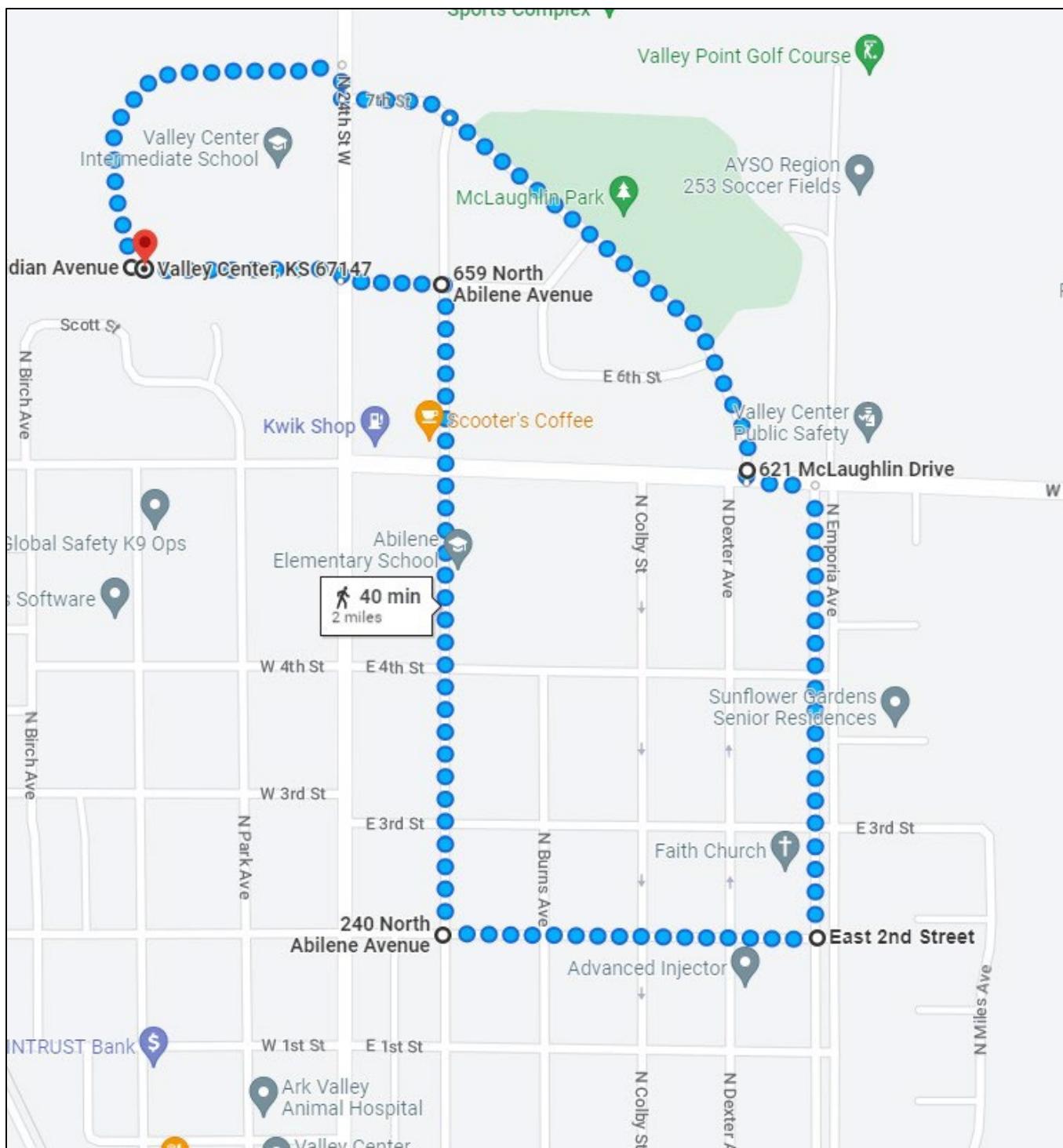
The Hornet Hustle will be held on September 9th, 2023, and it will continue to be a benefit race that provides a variety of support to the USD 262 elementary schools. The races will begin at 9 a.m. that morning at VCIS and will include a 5K, 2-mile, 1-mile, $\frac{1}{4}$ mile or the 50-yard dash.

We are requesting the assistance of the Valley Center Police Department during our road races to provide safe and secure routes for our runners. There are two maps included for your reference for our 5k and 2-mile races.

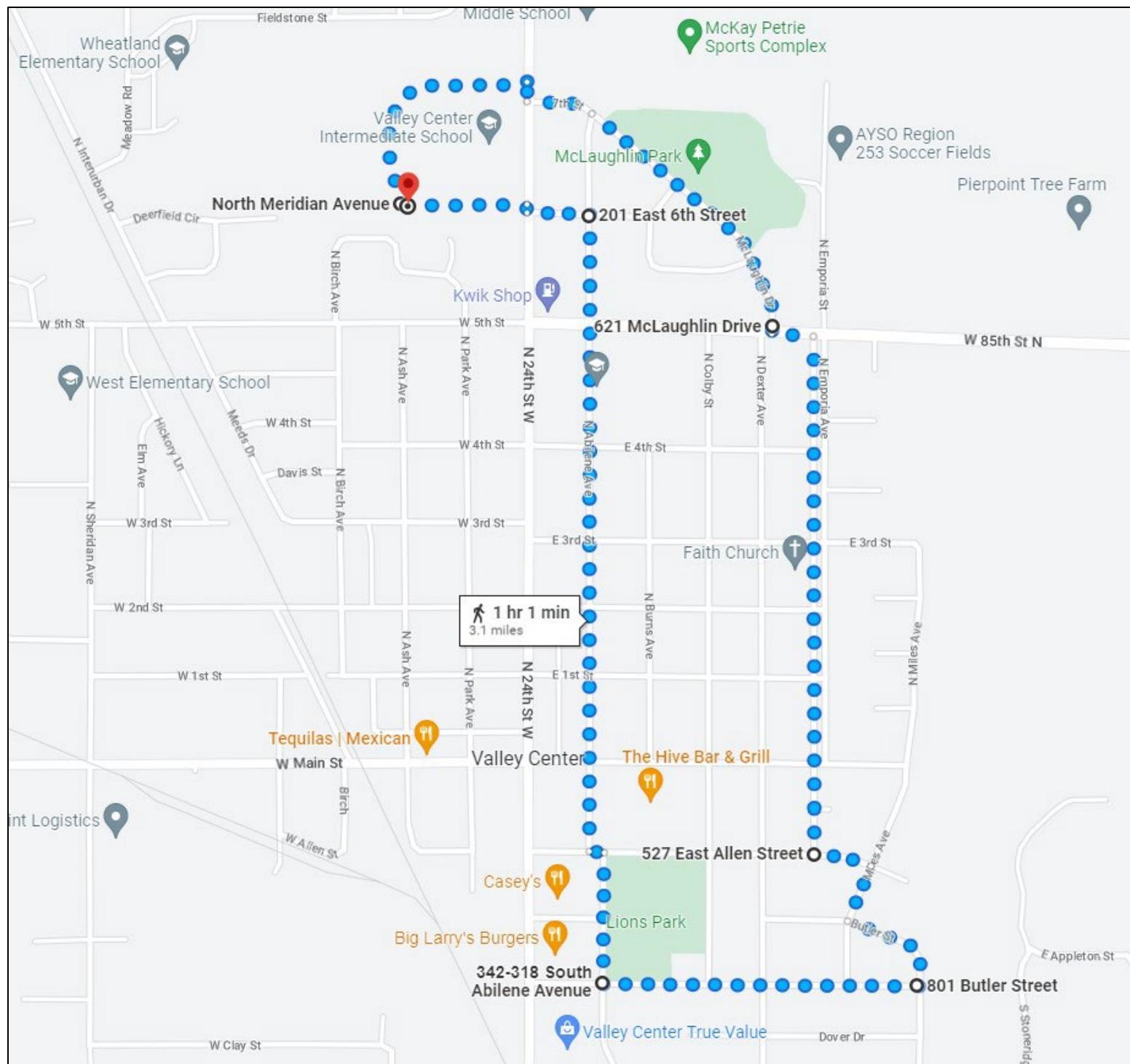
As we begin taking entries, we will provide sign up updates on each individual school Facebook pages, along with PTO Facebook pages. Please keep in mind that this will be a great opportunity to have your group or family volunteer for the occasion. They say it takes a village and we will count on our Hornet village to be there as always.

Sincerely,
Hornet Hustle Committee

2 Mile Route



5K Route



NEW BUSINESS
RECOMMENDED ACTION

A. APPROVAL OF HORNET HUSTLE RACE:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion of approval of staff assistance needed for Hornet Hustle on September 9, 2023.

NEW BUSINESS

B. APPROVAL OF BID FOR 2023 MILL AND OVERLAY PROJECT:

Public Works Director Eggleston will request award of bid for the 2023 mill and overlay project which will include the following street segments.

- Meadow – Fieldstone to Parkway
- 2nd Street – Sheridan to Birch

This repair is to include repainting of all traffic striping. 3 bids were received and staff is recommending the award of the proposal for the mill & overlay of the selected street segments from Kansas Paving in the amount of \$151,627.00.

- Staff Memo
- Bid tabulations
- Vendor Bids



March 7, 2023

To: Mayor Cicirello & Members of Council
From: Rodney Eggleston – Public Works Director
Subject: Award of Selected Bid for the 2023 Mill & Overlay Projects

BACKGROUND

In keeping with the overall street rehabilitation strategy, Public Works has selected approximately 12169 square yards of pavement for a 2-inch mill & overlay repair. This will include the following street segments.

- Meadow – Fieldstone to Parkway
- 2nd Street – Sheridan to Birch

This repair is to include repainting of all traffic striping.

PROPOSAL

City staff is requesting the award of selected bid for the 2023 Mill & Overlay Project.

FINANCIAL CONSIDERATION

This cost will be taken from the system improvement line item in the Streets budget.

SUMMARY

Staff is recommending the award of the proposal for the mill & overlay of the selected street segments from Kansas Paving in the amount of \$151,627.00.

Sincerely,

Rodney Eggleston
Public Works Director

City of Valley Center 2023 Asphalt Mill & Overlay Services

SECTION 3**PROPOSAL SUBMISSION FORM****2023 City of Valley Center Asphalt Mill & Overlay Services**

1. COMPANY NAME Conspec Inc. (DBA) Kansas Paving

2. ADDRESS (Home Office) 4880 N Broadway Park City Kansas 67219

3. TELEPHONE NUMBER (office) 316-832-0828 (cell) 316-644-7468

4. NUMBER OF FULL-TIME EMPLOYEES 200

5. OWNERSHIP
 Sole Proprietor Other – Please Specify
 Limited Partnership Conspec Inc DBA Kansas Paving

PROPOSAL PRICES. Fixed prices for all requirements identified in Section 2 Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP and shall include all costs for management, supervision, labor, and material associated with the RFP. The base bid includes the locations and scope of services identified in Section 2.

Bid submission must also include an additional page(s) that itemizes service costs by location, service type, unit price and extended price for each application.

Pricing to comply with Section 2 Scope of Services of this RFP for locations identified. This is the base bid for Asphalt Mill & Overlay Services: Prices are to be “Not to exceed”

Total Cost

\$ 151,627.00

TJW/H
 Signature of Authorized Representative

Name/Title of Authorized Representative

February 24th, 2023
 Date



Employers Mutual
Casualty Company

717 Mulberry St., Des Moines, IA 50309-3872

BID BOND

KNOW ALL MEN BY THESE PRESENTS: That we, Conspec, Inc. DBA Kansas Paving
P.O. Box 4204, Wichita, KS, 67204-0204
as Principal, and the EMPLOYERS MUTUAL CASUALTY COMPANY, a corporation organized and existing under
the laws of the State of Iowa and authorized to do business in the State of Kansas
, as Surety, are held and firmly bound unto the
City of Valley Center
as obligee, in the sum of Five percent (5%) of the amount of the bid

----- DOLLARS, lawful money of the United
States of America, to the payment of which sum of money well and truly to be made, the said Principal and Surety
bind themselves, their and each of their heirs, executors, administrators, successors and assigns, jointly and
severally, by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Obligee shall make any award to the Principal for:
Perform 2" asphalt Mill & Overlay to approximately 12,169 square yards of asphalt pavement. A list of street
is provided later in this document. Restore all paint striping to original condition to include crosswalk lines, turn
lanes, etc.

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and
enter into a contract with the Obligee in accordance with the terms of such proposal or bid and award and shall give
bond for the faithful performance thereof, with the EMPLOYERS MUTUAL CASUALTY COMPANY as Surety or
with other Surety or Sureties approved by the Obligee; or if the Principal shall, in case of failure so to do, pay to the
Obligee the damages which the Obligee may suffer by reason of such failure not exceeding the penalty of this bond,
then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

Signed, Sealed and Dated this 24th day of February, 20 2023.

Witness

Conspec, Inc. DBA Kansas Paving

Principal

By:

Employers Mutual Casualty Company

By:

Sheila Jamison

Attn: H.A. Surety
Attn: Attorney-in-Fact
S.E. Seal

Questions regarding this bond should be directed to the EMC H.O. Bond Department at 515-345-2689.

P.O. Box 712 • Des Moines, Iowa 50306-0712



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

Sheila Jamison

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

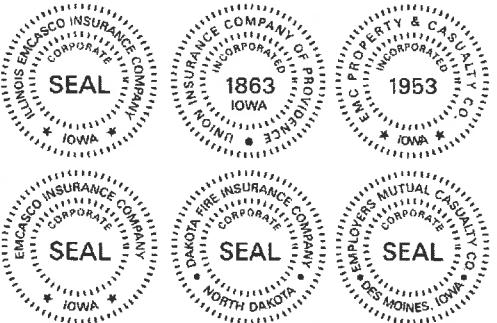
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

Seals



Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6

On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

Kathy Loveridge

Notary Public in and for the State of Iowa

CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies; and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 24th day of February, 2023.

Ryan J. Springer

Vice President

PROPOSAL

Kansas Paving

P.O. Box 4204

Wichita, Kansas 67204

(316) 832-0828

Date February 24th,2023

Bidders City of Valley Center

Project Location: City of Valley Center
RFP - Asphalt Mill & Overlay Services
2023

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
101	MILL ASPHALT	8,237.00	SY	2.00	16,474.00
102	2" AC PAVEMENT	8,237.00	SY	9.00	74,133.00
103	TRAFFIC CONTROL	1.00	LS	4,000.00	4,000.00
	Meadow - Fieldstone to Parkway				94,607.00
201	MILL ASPHALT	4,185.00	SY	2.50	10,462.50
202	2" AC PAVEMENT	4,185.00	SY	9.50	39,757.50
203	PAVEMENT MARKING	1.00	LS	3,500.00	3,500.00
204	TRAFFIC CONTROL	1.00	LS	3,300.00	3,300.00
	2nd Street - Sheridan to Birch				57,020.00
GRAND TOTAL					151,627.00

SECTION 3**PROPOSAL SUBMISSION FORM****2023 City of Valley Center Asphalt Mill & Overlay Services**

1. COMPANY NAME	APAC - Kansas, Inc., Shears Division		
2. ADDRESS (Home Office)	3511 S. West St., Wichita, KS 67217		
3. TELEPHONE NUMBER (office)	(316) 524-5200	(cell)	(620) 960-2702
4. NUMBER OF FULL-TIME EMPLOYEES	70		
5. OWNERSHIP			
<input type="checkbox"/> Sole Proprietor		<input type="checkbox"/> Corporation Other – Please Specify	
<input type="checkbox"/> Limited Partnership			

PROPOSAL PRICES. Fixed prices for all requirements identified in Section 2 Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP and shall include all costs for management, supervision, labor, and material associated with the RFP. The base bid includes the locations and scope of services identified in Section 2.

Bid submission must also include an additional page(s) that itemizes service costs by location, service type, unit price and extended price for each application.

Pricing to comply with Section 2 Scope of Services of this RFP for locations identified. This is the base bid for Asphalt Mill & Overlay Services: Prices are to be “Not to exceed”

Total Cost
\$ <u>190,808.25</u>



Signature of Authorized Representative

Radley Arnold / Estimator
Name/Title of Authorized Representative

2/24/2023
Date

02/23/2023

11:16

6955107R

*** Radley Arnold

VALLEY CENTER 2023 MILL & OVERLAY

BID TOTALS

<u>Bid Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Bid Total</u>
10	MOBILIZATION	1.000	LSU	5,000.00	5,000.00
20	TRAFFIC CONTROL	1.000	LSU	3,500.00	3,500.00
30	ASPHALT MILLING 2"	8,237.000	SY	2.25	18,533.25
40	2" ASPHALT OVERLAY	8,237.000	SY	12.00	98,844.00
50	STRIPING	1.000	LSU	950.00	950.00

Meadow Rd	\$126,827.25
-----------	--------------

110	MOBILIZATION	1.000	LSU	5,000.00	5,000.00
120	TRAFFIC CONTROL	1.000	LSU	2,000.00	2,000.00
130	ASPHALT MILLING 2"	3,932.000	SY	2.25	8,847.00
140	2" ASPHALT OVERLAY	3,932.000	SY	12.00	47,184.00
150	STRIPING	1.000	LSU	950.00	950.00

2nd St	\$63,981.00
--------	-------------

Bid Total	=====>	\$190,808.25
-----------	--------	--------------

References

1. City of Goddard, KS

Brooke Brandenburg, MPA

Public Works Director

Phone: (316) 794-3801

bbrandenburg@goddardks.gov

Web: www.goddardks.gov

2. City of Andover, KS

Rick Lanzrath

Director of Public Works & Utilities

Phone: (316) 733-1303 ext 416

rланzrath@andoverks.com

Web: www.andoverks.com

3. City of Eureka, KS

Lucas Jay Mullin, MSE

City Administrator

Phone: (620) 583.6140

cityadm@eurekaks.org

Web: www.eurekaks.org

SECTION 3

PROPOSAL SUBMISSION FORM

2023 City of Valley Center Asphalt Mill & Overlay Services

1. COMPANY NAME Pearson Construction, LLC

2. ADDRESS (Home Office) 2901 N Mead, Wichita, KS 67219

3. TELEPHONE NUMBER (office) 316-263-3100 (cell) 316-633-1583

4. NUMBER OF FULL-TIME EMPLOYEES 300

5. OWNERSHIP

Sole Proprietor X Other – Please Specify LLC

Limited Partnership

PROPOSAL PRICES. Fixed prices for all requirements identified in Section 2 Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP and shall include all costs for management, supervision, labor, and material associated with the RFP. The base bid includes the locations and scope of services identified in Section 2.

Bid submission must also include an additional page(s) that itemizes service costs by location, service type, unit price and extended price for each application.

Pricing to comply with Section 2 Scope of Services of this RFP for locations identified. This is the base bid for Asphalt Mill & Overlay Services: Prices are to be “Not to exceed”

Total Cost

\$ 164,028.00

Signature of Authorized Representative

Kurt Cornejo President
Name/Title of Authorized Representative

2/24/2023



2901 N. Mead
Wichita, KS 67219
p: (316) 263-3100
f: (316) 263-3071
www.pearsonconstructionllc.com

To: City Of Valley Center, Kansas	Contact: Rodney Eggleston
Address: Valley Center, KS	Phone: Fax:
Project Name: 2023 Asphalt Mill & Overlay - City Of Valley Center	Bid Number: 2302-015
Project Location: 2 Locations - Meadow Road & 2nd Street, Valley Center, KS	Bid Date: 2/24/2023

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mobilization	1.00	LS	\$13,500.00	\$13,500.00
2	Meadow - Fieldstone To Parkway	8,237.00	SY	\$12.00	\$98,844.00
3	2nd Street - Sheridan To Birch	3,932.00	SY	\$12.00	\$47,184.00
4	Pavement Marking	1.00	LS	\$4,500.00	\$4,500.00

Total Bid Price: **\$164,028.00**

Notes:

- The above price does not include Performance and Payment Bonds. Add 1.00 % if required.
- Sales tax excluded
- Staking and Layout excluded
- Erosion control excluded
- Soils testing excluded
- Seeding Excluded
- Barricades / traffic control included to the extent of protecting our work area
- The above price is good for 30 days.
- Acknowledge Addendum 1
- A 1 year warranty is part of this proposal

Payment Terms:

Payment: Net 30 Days

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.	CONFIRMED: Pearson Construction, LLC
Buyer: _____	Authorized Signature: _____
Signature: _____	Estimator: Tyler Brogdon
Date of Acceptance: _____	

2023 Mill & Overlay RFP Questions

1. For the asphalt mix, the spec calls out 10% RAP but last year we used the SC-1 15% RAP. Will this be acceptable to use this year?
Yes, this mix will be acceptable.
2. When is the completion date for this project? Will there be liquidated damages associated with the project? If so, how much per day?
The city would prefer this work be completed when school is not in session. (Between June and September). We have not set a completion date or damages.
3. Will the millings be hauled to a city owned location in Valley Center?
Yes, the city has a location for the millings at our 545 W. Clay location.
4. Would it be acceptable to stay 25' from the tracks on 2nd Street. This will also eliminate the need for any RR protective insurance.
Thank you.
Yes, we will need to stay the standard 25' from the RR tracks.

Professional References

Gary Janzen
City of Wichita
455 N Main St
Wichita, KS 67202
316-268-4501

Tony Martinez
City of Haysville
200 W. Grand Ave
Haysville, KS 67060
316-529-5940

Kim McCormick
City of Garden Plain
505 N Main Street
Garden Plain, KS 67050
316-531-2321



Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Julie L. Lorenz, Secretary
Greg M. Schieber, Director of Program
Delivery

Phone: 785-296-2235
Fax: 785-296-2799
kdot#publicinfo@ks.gov
<http://www.ksdot.org>

Laura Kelly, Governor

June 30, 2022

VENDOR ID: 00051
PEARSON CONSTRUCTION LLC
2901 N MEAD
WICHITA, KS 67219-4433

A review of your financial statement has been made and you are now qualified with the Secretary of Transportation, Kansas Department of Transportation, to bid on the class, or classes, of work listed below.

The aggregate amount of your contracts with the Secretary of Transportation, plus the unearned amount of all your other contracts with the Secretary of Transportation, plus the unearned amount of all your other contracts in the state and/or any other states is **unlimited**.

To remain prequalified, submit a completed Questionnaire annually, at other times the Committee requests, and within 30 calendar days after a change in business ownership. Unless you are otherwise notified, you will remain on the qualified list of bidders until **July 1, 2023**.

- A. ALL EARTHWORK
- B. EARTHWORK-MINOR: LESS THAN 10,000 CUYD
- C. STABILIZED SUBGRADES AND BASE COURSES: SUBGRADE MODIFICATION, LIME TREATED SUBGRADE, CEMENT OR FLY ASH TREATED SUBGRADE, CRUSHED STONE SUBGRADE, AGGREGATE BASE, CEMENT TREATED BASE, GRANULAR BASE
- F. REINFORCED CONCRETE BOX STRUCTURES
- I. MISCELLANEOUS CONCRETE: CURB AND GUTTER, SIDEWALK, CONCRETE DITCH LINING, CONCRETE RIPRAP, FLUMES, INLETS
- J. PIPE: ENTRANCE, CROSS ROAD, EROSION AND LINER PIPE, STORM AND SANITARY SEWER, UNDERDRAINS, EDGE DRAINS
- K. ALL PORTLAND CEMENT CONCRETE PAVEMENT
- L. PORTLAND CEMENT CONCRETE PAVEMENT-MINOR: LESS THAN 10,000 SQYD, PAVEMENT PATCHING (EXCLUDING ASPHALT PATCHING)
- M. ALL HOT MIX ASPHALT
- N. HOT MIX ASPHALT-MINOR: LESS THAN 2000 TONS
- O. ASPHALT TREATMENTS: COLD RECY, PRIME COAT, CRACK RP, & SEALING
- P. AGGREGATE DRAINAGE IMPROVEMENTS
- Y. MISCELLANEOUS: DEMO
- Z. STABILIZED SUBGRADES AND BASE COURSES: LESS THAN 20,000 SQYD. SUBGRADE MODIFICATION, LIME TREATED SUBGRADE, CEMENT OR FLY ASH TREATED SUBGRADE, CRUSHED STONE SUBGRADE, AGGREGATE BASE, CEMENT TREATED BASE, GRANULAR BASE

PEARSON CONSTRUCTION LLC
June 30, 2022
Page 2

If you have questions or concerns, please contact this office at (785) 296-2235 or by e-mail at KDOT.Operations@ks.gov.

Sincerely,



Greg M. Schieber
Head of KDOT Prequalification Committee

NEW BUSINESS
RECOMMENDED ACTION

B. APPROVAL OF BID FOR 2023 MILL AND OVERLAY PROJECT:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends approval of award of the proposal for the mill & overlay of the selected street segments from Kansas Paving in the amount of \$151,627.00.

NEW BUSINESS

C. DISCUSSION AND APPROVAL OF 20 MPH SPEED LIMIT WITHIN THE CEDAR RIDGE PLAT:

Public Safety Director Newman will recommend Council approval for a 20-mph maximum speed limit within the Cedar Ridge Plat.

- Staff Memo



March 7, 2023

To: Mayor Cicirello & Members of Council
From: Lloyd Newman, Public Safety Director
Subject: Cedar Ridge: Establishing a Speed Limit

RECOMMENDATION

City staff is recommending establishing a maximum speed limit of 20 mph within the Cedar Ridge Development.

BACKGROUND

The road within the development has been completed and staff has had an opportunity to drive through the development. This has sparked a conversation on what the speed limit would be. Currently if council took no action the speed limit would be set at 30 mph. Staff has driven the street which has multiple curves, two of which are fairly significant, and believe 30 mph is not a safe speed given the road and open ditches.

FINANCIAL CONSIDERATION

The only financial consideration would be the cost of any signs the city would like to place which would be minimal.

NEW BUSINESS
RECOMMENDED ACTION

C. DISCUSSION AND APPROVAL OF 20 MPH SPEED LIMIT WITHIN THE CEDAR RIDGE PLAT:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to establish a maximum speed limit of 20 mph within the Cedar Ridge Plat.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – MARCH 7, 2023**
- B. DELINQUENT ACCOUNT REPORT–AUGUST-DECEMBER 2022**
- C. LEAK ADJUSTMENT – 215 S PARK AVE**
- D. POOL/RECREATION CENTER STEERING COMMITTEE
MINUTES – FEBRUARY 8, 2023**
- E. POOL/RECREATION CENTER STEERING COMMITTEE
MINUTES – JANUARY 25, 2023**
- F. POOL/RECREATION CENTER STEERING COMMITTEE
MINUTES – JANUARY 11, 2023**
- G. PUBLIC POWER COMMITTEE MINUTES – OCTOBER 6, 2022**
- H. PUBLIC POWER COMMITTEE MINUTES – APRIL 25, 2022**
- I. PLANNING AND ZONING BOARD MINUTES - FEBRUARY 28,
2023**
- J. TURF, TREE & VEGETATION MGT. CONTRACT-DRAGONFLY
LAWN AND TREE**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for March 7, 2023, as prepared by City Staff.

March 7, 2023, Appropriation

Total	\$ 585,643.07
--------------	----------------------

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

March 7, 2023 City Council Agenda Page 39

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0270	INTRUST CARD CENTER							
	I-202302099846	INTRUST CARD CENTER	R	2/24/2022	18,712.68		054932	18,712.68
0473	ADRIAN & PANKRATZ, P.A.							
	I-FMG202302229885	GARNISHMENT	R	2/24/2023	242.02		054933	242.02
0032	AFLAC							
	I-AF 202302079828	SUPPLEMENTAL INSURANCE	R	2/24/2023	52.52		054934	
	I-AF 202302229885	SUPPLEMENTAL INSURANCE	R	2/24/2023	52.52		054934	
	I-AFC202302079828	SUPPLEMENTAL INSURANCE	R	2/24/2023	56.40		054934	
	I-AFC202302229885	SUPPLEMENTAL INSURANCE	R	2/24/2023	51.89		054934	
	I-afd202302079828	SUPPLEMENTAL INSURANCE	R	2/24/2023	10.71		054934	
	I-afd202302229885	SUPPLEMENTAL INSURANCE	R	2/24/2023	96.33		054934	
	I-afl202302079828	SUPPLEMENTAL LIFE INSURANCE	R	2/24/2023	60.10		054934	
	I-afl202302229885	SUPPLEMENTAL LIFE INSURANCE	R	2/24/2023	60.10		054934	
	I-afo202302079828	SUPPLEMENTAL INSURANCE	R	2/24/2023	29.12		054934	
	I-afo202302229885	SUPPLEMENTAL INSURANCE	R	2/24/2023	29.12		054934	498.81
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS202302079828	DENTAL INSURANCE	R	2/24/2023	259.00		054935	
	I-DDS202302229885	DENTAL INSURANCE	R	2/24/2023	224.77		054935	
	I-DEC202302079828	DENTAL INSURANCE	R	2/24/2023	202.50		054935	
	I-DEC202302229885	DENTAL INSURANCE	R	2/24/2023	202.50		054935	
	I-DES202302079828	DENTAL INSURANCE	R	2/24/2023	239.61		054935	
	I-DES202302229885	DENTAL INSURANCE	R	2/24/2023	239.61		054935	
	I-dfm202302079828	DENTAL INSURANCE	R	2/24/2023	860.70		054935	
	I-dfm202302229885	DENTAL INSURANCE	R	2/24/2023	860.70		054935	3,089.39
0566	SURENCY LIFE AND HEALTH							
	I-vec202302079828	VISION INSURANCE	R	2/24/2023	79.03		054936	
	I-vec202302229885	VISION INSURANCE	R	2/24/2023	7.93		054936	
	I-vmc202302079828	VISION INSURANCE	R	2/24/2023	78.12		054936	
	I-vmc202302229885	VISION INSURANCE	R	2/24/2023	78.12		054936	
	I-vme202302079828	VISION INSURANCE	R	2/24/2023	57.96		054936	
	I-vme202302229885	VISION INSURANCE	R	2/24/2023	57.96		054936	
	I-vmf202302079828	VISION INSURANCE	R	2/24/2023	151.83		054936	
	I-vmf202302229885	VISION INSURANCE	R	2/24/2023	151.83		054936	
	I-vms202302079828	VISION INSURANCE	R	2/24/2023	50.60		054936	
	I-vms202302229885	VISION INSURANCE	R	2/24/2023	50.60		054936	763.98
0014	WICHITA WINWATER WORKS CO.							
	I-202302239888	WICHITA WINWATER WORKS CO.	R	2/24/2023	54.94		054937	54.94

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

March 7, 2023 City Council Agenda Page 40

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0025	MIKE JOHNSON SALES, INC.							
	I-202302219866	MIKE JOHNSON SALES, INC.	R	2/24/2023	42.30		054938	42.30
0055	SOUTHERN KS-NORTHERN OKLAHOMA							
	I-202302229882	SOUTHERN KS-NORTHERN OKLAHOMA	R	2/24/2023	60.00		054939	60.00
0077	KANSAS OFFICE OF THE TREASURER							
	I-202302229877	KANSAS OFFICE OF THE TREASURER	R	2/24/2023	2,107.23		054940	2,107.23
0110	LKM - LEAGUE OF KANSAS MUNICIP							
	I-202302219873	LKM - LEAGUE OF KANSAS MUNICIP	R	2/24/2023	139.00		054941	139.00
0113	VALLEY PRINT LOGISTICS							
	I-202302219868	VALLEY PRINT LOGISTICS	R	2/24/2023	85.74		054942	85.74
0254	CITY OF WICHITA							
	I-202302239891	CITY OF WICHITA	R	2/24/2023	49,986.07		054943	49,986.07
0328	UCI - UTILITY CONSULTANTS							
	I-202302229886	UCI - UTILITY CONSULTANTS	R	2/24/2023	130.00		054944	130.00
0351	WICHITA STATE UNIVERSITY							
	I-202302219867	WICHITA STATE UNIVERSITY	R	2/24/2023	135.00		054945	135.00
0758	MAIN STREET VALLEY CENTER							
	I-202302239892	MAIN STREET VALLEY CENTER	R	2/24/2023	10,000.00		054946	10,000.00
0796	BARDAVON HEALTH INNOVATIONS							
	I-202302219865	BARDAVON HEALTH INNOVATIONS	R	2/24/2023	220.00		054947	220.00
0812	CENTRAL KEY & SAFE COMPANY, IN							
	I-202302219872	CENTRAL KEY & SAFE COMPANY, IN	R	2/24/2023	1,170.00		054948	1,170.00
0824	GALLS, LLC							
	I-202302239890	GALLS, LLC	R	2/24/2023	461.83		054949	461.83
0961	PINNACLE FIRE & AUTOMATION							
	I-202302219874	PINNACLE FIRE & AUTOMATION	R	2/24/2023	300.00		054950	300.00
1008	GENE'S STUMP GRINDING SERVICES							
	I-202302219871	GENE'S STUMP GRINDING SERVICES	R	2/24/2023	945.00		054951	945.00
1023	VALLEY CENTER MUD DAUBERS							
	I-202302229878	VALLEY CENTER MUD DAUBERS	R	2/24/2023	2,000.00		054952	2,000.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

March 7, 2023 City Council Agenda Page 41

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
1047	HAYNES EQUIPMENT CO., INC.							
	I-202302219875	HAYNES EQUIPMENT CO., INC.	R	2/24/2023	374.00	054953		374.00
1149	MUNICIPAL SUPPLY INC. OF WICHI							
	I-202302219864	MUNICIPAL SUPPLY INC. OF WICHI	R	2/24/2023	290.50	054954		290.50
1236	SHORT ELLIOT HENDRICKSON, INC.							
	I-202302219869	SHORT ELLIOT HENDRICKSON, INC.	R	2/24/2023	10,225.00	054955		10,225.00
1247	NEWGEN STRATEGIES & SOLUTIONS,							
	I-202302239889	NEWGEN STRATEGIES & SOLUTIONS,	R	2/24/2023	1,270.00	054956		1,270.00
1258	WILDCAT CONSTRUCTION CO., INC							
	I-202302219862	WILDCAT CONSTRUCTION CO., INC	R	2/24/2023	459,265.85	054957		459,265.85
1262	NEXT GENERATION RECREATION							
	I-202302219870	NEXT GENERATION RECREATION	R	2/24/2023	1,882.24	054958		1,882.24
1276	TROJAN TECHNOLOGIES							
	I-202302219876	TROJAN TECHNOLOGIES	R	2/24/2023	9.00	054959		9.00
1280	ARISE CONCRETE LEVELING LLC							
	I-202302229879	ARISE CONCRETE LEVLING LLC	R	2/24/2023	1,971.00	054960		1,971.00
1281	PRAIRIE POLY MANUFACTURING, LL							
	I-202302229880	PRAIRIE POLY MANUFACTURING, LL	R	2/24/2023	5,990.00	054961		5,990.00
1283	POWERDMS, INC							
	I-202302229883	POWERDMS, INC	R	2/24/2023	2,133.00	054962		2,133.00
1284	PERFECT SETTINGS							
	I-202302229884	PERFECT SETTINGS	R	2/24/2023	1,170.00	054963		1,170.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	32	575,724.58	0.00	575,724.58
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	32	575,724.58	0.00	575,724.58

VENDOR SET: 03 City of Valley Center

March 7, 2023 City Council Agenda Page 42

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0065	MATTHEW NORDICK							
I-202302229881	MATTHEW NORDICK	R	2/24/2023	90.88		054964		90.88

* * * T O T A L S * *

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:	1		90.88	0.00		90.88
HAND CHECKS:	0		0.00	0.00		0.00
DRAFTS:	0		0.00	0.00		0.00
EFT:	0		0.00	0.00		0.00
NON CHECKS:	0		0.00	0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00		0.00

TOTAL ERRORS: 0

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
VENDOR SET: 03	1		90.88	0.00		90.88
BANK: APBK	TOTALS:		575,815.46	0.00		575,815.46
REPORT TOTALS:	33		575,815.46	0.00		575,815.46

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 054932 THRU 054965
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CONSENT AGENDA

B. DELINQUENT ACCOUNT REPORT – AUGUST 2022 -DECEMBER 2022:

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 8/01/2022 THRU 12/01/2022

FINAL DATES: 8/01/2022 THRU 12/01/2022

ACCOUNT NO#	NAME	LAST PAY ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-0003-04	HYDER, CLAYTON	9/01/2022 F					43.06	43.06
01-0078-04	BLACK, CLIFFORD D	11/03/2022 F		58.65				58.65

=====

**** BOOK # :0001 TOTAL ACCOUNTS: 2 0.00 0.00 58.65 0.00 43.06 101.71

=====

02-0242-98 DLT LUX HOMES 11/04/2022 F 18.00 18.00

=====

**** BOOK # :0002 TOTAL ACCOUNTS: 1 0.00 0.00 18.00 0.00 0.00 18.00

=====

03-0034-09	MCKAY, DAIQUARDI	8/24/2022 F				56.76	56.76
03-0059-07	ELLIOTT, RANDALL	7/29/2022 F				64.94	64.94
03-0118-03	PERKINS, ROB	11/18/2022 F		84.23			84.23
03-0132-01	OXLEY, JIM	12/14/2022 F		51.24	94.16	29.16	174.56

=====
**** BOOK # :0003 TOTAL ACCOUNTS: 4 0.00 0.00 135.47 94.16 150.86 380.49

=====

04-0028-07 PLYMPTON, JAMES 10/04/2022 F 101.80 108.21 210.01
04-0063-03 HAYDEN, MILES 9/14/2022 F 83.10 83.10

=====

**** BOOK # :0004 TOTAL ACCOUNTS: 2 0.00 0.00 101.80 108.21 83.10 293.11

=====

05-0017-06	COLDING, BROOKLYN	8/08/2022 F				466.51	466.51
05-0029-09	ZORN, AMANDA	8/02/2022 F				473.98	473.98

=====
**** BOOK # :0005 TOTAL ACCOUNTS: 2 0.00 0.00 0.00 0.00 940.49 940.49

=====

=====
**** BOOK # :0006 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

=====

07-0056-02	BANSEMER, CHARISSE	6/06/2022 F				917.47	917.47
07-0078-03	REDINGER, LISETTE	4/08/2022 F			44.00	1,017.57	1,061.57
07-0144-10	KING, ANTHONY	9/16/2022 F				225.47	225.47
07-0258-03	RUNDELL, LINDSEY	9/16/2022 F			53.52	104.22	157.74
07-0273-06	RUCKER, TARA	7/19/2022 F				411.65	411.65

=====
**** BOOK # :0007 TOTAL ACCOUNTS: 5 0.00 0.00 0.00 97.52 2676.38 2773.90

=====

ZONE: ALL
 STAT: Disconnect, Final, Inactive
 START DATES: 0/00/0000 THRU 99/99/9999
 LAST BILL DATES: 8/01/2022 THRU 12/01/2022
 FINAL DATES: 8/01/2022 THRU 12/01/2022

ACCOUNT NO#	NAME	LAST PAY ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
08-0011-02	DEFLER, JILLIAN	9/02/2022 F			96.00	134.19	230.19	
08-0036-06	BOMAN-DOWNS, KRISTEN	7/06/2022 F				274.74	274.74	
08-0036-07	SCOTT, SAMANTHA	10/31/2022 F		63.72			63.72	

=====

**** BOOK # :0008 TOTAL ACCOUNTS: 3 0.00 0.00 63.72 96.00 408.93 568.65

=====

09-0033-02	FAIRMAN, ANDREA	6/15/2022 F			424.10	424.10	
09-0051-06	SCHMIDT, KATHRYN	7/28/2022 F			313.64	313.64	
09-0113-04	MIRANDA, ANGEL	10/17/2022 F		116.16	215.37	172.27	503.80

=====

**** BOOK # :0009 TOTAL ACCOUNTS: 3 0.00 0.00 116.16 215.37 910.01 1241.54

=====

10-0064-03	BLACK, RONALD D	10/07/2022 F			0.07	0.07	
10-0171-01	ORTIZ, JOSHUA	7/08/2022 F			170.67	170.67	

=====

**** BOOK # :0010 TOTAL ACCOUNTS: 2 0.00 0.00 0.00 0.00 170.74 170.74

=====

11-0058-01	DREILING RENTALS	11/01/2022 F		118.38		118.38	
------------	------------------	--------------	--	--------	--	--------	--

=====

**** BOOK # :0011 TOTAL ACCOUNTS: 1 0.00 0.00 118.38 0.00 0.00 0.00 118.38

=====

12-0018-06	OSBORN, AARON	9/06/2022 F			114.06	114.06	
------------	---------------	-------------	--	--	--------	--------	--

=====

**** BOOK # :0012 TOTAL ACCOUNTS: 1 0.00 0.00 0.00 0.00 114.06 114.06

=====

**** BOOK # :0013 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00

=====

14-0037-02	TAYLOR, DESIREE	9/02/2022 F			126.44	126.44	
14-0067-03	HODSON, MICHAEL	8/15/2022 F			914.49	914.49	
14-0120-03	OLLER, CHANNEL	8/16/2022 F			162.35	162.35	
14-0130-02	NORMAN, MIKE	11/15/2022 F		104.75			104.75

=====

**** BOOK # :0014 TOTAL ACCOUNTS: 4 0.00 0.00 104.75 0.00 1203.28 1308.03

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 8/01/2022 THRU 12/01/2022

FINAL DATES: 8/01/2022 THRU 12/01/2022

ACCOUNT NO#	NAME	LAST PAY ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
-------------	------	-------------	-------------	-----------	-----------	-----------	-----------	-------------

**** BOOK # :0017	TOTAL ACCOUNTS:	0	0.00	0.00	0.00	0.00	0.00	0.00
-------------------	-----------------	---	------	------	------	------	------	------

18-0376-05	MOLER, BRADYN	8/17/2022 F			32.00	32.00		
------------	---------------	-------------	--	--	-------	-------	--	--

**** BOOK # :0018	TOTAL ACCOUNTS:	1	0.00	0.00	0.00	0.00	32.00	32.00
-------------------	-----------------	---	------	------	------	------	-------	-------

20-0006-00	KINKAID, KENDRA D	10/12/2022 F		256.81	256.81			
------------	-------------------	--------------	--	--------	--------	--	--	--

20-0045-00	HUFFMAN, JENNIFER	10/12/2022 F		62.33	62.33			
------------	-------------------	--------------	--	-------	-------	--	--	--

20-0050-01	ERWAY, SARA	11/02/2022 F		81.79	81.79			
------------	-------------	--------------	--	-------	-------	--	--	--

20-0070-04	RICHARDSON, COLTEN	11/01/2022 F		58.55	58.55			
------------	--------------------	--------------	--	-------	-------	--	--	--

20-0083-03	TERRY, EMMA	9/30/2022 F		83.64	83.64			
------------	-------------	-------------	--	-------	-------	--	--	--

20-0116-06	MOORE, JACOB	8/03/2022 F		53.16	53.16			
------------	--------------	-------------	--	-------	-------	--	--	--

20-0233-02	SCHAWE, HAYLEY	8/01/2022 F		77.95	263.63	341.58		
------------	----------------	-------------	--	-------	--------	--------	--	--

20-0300-01	HALLECKSON, MIKE	9/19/2022 F		67.91	128.94	196.85		
------------	------------------	-------------	--	-------	--------	--------	--	--

**** BOOK # :0020	TOTAL ACCOUNTS:	8	0.00	0.00	140.34	548.64	445.73	1134.71
-------------------	-----------------	---	------	------	--------	--------	--------	---------

80-0055-01	ARNOLD, JOSHUA	11/21/2022 F	7.01CR					7.01CR
------------	----------------	--------------	--------	--	--	--	--	--------

80-0413-01	MOLER, DOUG	8/15/2022 F				8.00	8.00	
------------	-------------	-------------	--	--	--	------	------	--

**** BOOK # :0080	TOTAL ACCOUNTS:	2	7.01CR	0.00	0.00	0.00	8.00	0.99
-------------------	-----------------	---	--------	------	------	------	------	------

REPORT TOTALS	TOTAL ACCOUNTS:	41	7.01CR	0.00	857.27	1159.90	7186.64	9196.80
-------------------	-----------------	----	--------	------	--------	---------	---------	---------

===== R E P O R T T O T A L S =====

REVENUE_CODE:	--CURRENT--	+1_MONTHS	+2_MONTHS	+3_MONTHS	+4_MONTHS	--BALANCE--
100-WATER	0.00	0.00	349.89	506.55	2670.58	3527.02
200-SEWER	0.00	0.00	383.10	443.41	2230.80	3057.31
300-PROT	0.00	0.00	0.50	1.04	6.42	7.96
400-RECONNECT FEE	0.00	0.00	5.76	20.54	356.29	382.59
600-STORMWATER UTILITY FEE	0.00	0.00	75.45	74.95	741.60	892.00
610-SOLID WASTE	0.00	0.00	24.69	71.09	500.75	596.53
611-WATER / MISC	0.00	0.01	1.38	2.56	2.06	6.01
700-STATE TAX RATE	0.00	0.00	0.00	0.49	24.56	25.05
850-PENALTY	0.00	0.01CR	16.50	39.27	653.58	709.34
999-Refunds	7.01CR	0.00	0.00	0.00	0.00	7.01CR
TOTALS	7.01CR	0.00	857.27	1159.90	7186.64	9196.80

TOTAL REVENUE CODES: 9,196.80
 TOTAL ACCOUNT BALANCE: 9,196.80
 DIFFERENCE: 0.00

===== R E P O R T T O T A L S =====

==== B O O K C O D E T O T A L S ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	0.00	0.00	58.65	0.00	43.06	101.71
02-BOOK 02	0.00	0.00	18.00	0.00	0.00	18.00
03-BOOK 03	0.00	0.00	135.47	94.16	150.86	380.49
04-BOOK 04	0.00	0.00	101.80	108.21	83.10	293.11
05-BOOK 05	0.00	0.00	0.00	0.00	940.49	940.49
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	0.00	0.00	0.00	97.52	2676.38	2773.90
08-BOOK 08	0.00	0.00	63.72	96.00	408.93	568.65
09-BOOK 09	0.00	0.00	116.16	215.37	910.01	1241.54
10-BOOK 10	0.00	0.00	0.00	0.00	170.74	170.74
11-BOOK 11	0.00	0.00	118.38	0.00	0.00	118.38
12-BOOK 12	0.00	0.00	0.00	0.00	114.06	114.06
13-BOOK 13	0.00	0.00	0.00	0.00	0.00	0.00
14-BOOK 14	0.00	0.00	104.75	0.00	1203.28	1308.03
17-BOOK 17	0.00	0.00	0.00	0.00	0.00	0.00
18-BOOK 18	0.00	0.00	0.00	0.00	32.00	32.00
20-BOOK 20	0.00	0.00	140.34	548.64	445.73	1134.71
80-STORMWATER YEARLY	7.01CR	0.00	0.00	0.00	8.00	0.99
TOTALS	7.01CR	0.00	857.27	1159.90	7186.64	9196.80

ERRORS: 000

REPORT OPTIONS

ZONE: * - All
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE
CUSTOMER CLASS: ALL
COMMENT CODES: All

BALANCE SELECTION

SELECTION: ALL
RANGE: 9999999.99CR THRU 9999999.99
AGES TO TEST: ALL
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

DATE SELECTION

CUSTOMER DATES: YES
START DATE: 0/00/0000 THRU 99/99/9999
LAST BILL DATE: 8/01/2022 THRU 12/01/2022
FINAL DATE: 8/01/2022 THRU 12/01/2022

TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO
OLDEST TRANSACTION DATE: 99/99/9999

PRINT OPTION

TOTALS ONLY: NO
CONTRACTS: NO
PRINT SEQUENCE: ACCOUNT NUMBER
COMMENT CODES: None
*** END OF REPORT ***

CONSENT AGENDA

C. LEAK ADJUSTMENT – 215 S. PARK:



March 7, 2023

To: Mayor Cicirello & Members of Council
From: Heather VonFeldt, Utility Billing Clerk
Subject: Leak Adjustment: 215 S Park Ave

RECOMMENDATION

City staff is recommending a leak adjustment of 25% for the property located at 215 S Park Ave.

BACKGROUND

This property is for commercial use and does require council approval for any adjustments made to billing. In the past council has approved adjustments of 25% on commercial accounts. The total usage was 54 thousand gallons, and the bill total was \$1634.71.

FINANCIAL CONSIDERATION

The 25% adjustment would reduce the bill by \$479.95 and the new total would be \$1154.76.

CONSENT AGENDA

D. POOL/RECREATION CENTER STEERING COMMITTEE MINUTES
- FEBRUARY 8, 2023:

Pool/Recreation Center Steering Committee
 February 8th, 2023
 Valley Center City Hall
 121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Roger Stewart, Tina Payne, Janet O'Donnell, Blake Peniston, and Neal Ownings.

Members Absent: Chris Evans, Sean Miller, Cory Gibson, Danny Park, Andy Quandt, and Mike McCormick.

Consultants Present: SJCF – Terry Wiggers, Gary Holler and Blake Toews. McCown Gordon – Todd Dumler and Jake Oberlechner. Waters Edge - Brian Hill

APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Stewart. Vote yea: unanimous. Motion carried.

UPDATED SALES TAX REVENUES

City Administrator Clark presented the updated sales tax revenues which included \$70,840.14 that was received in January which brings the total to date in the amount of \$1,389,214.64.

NEW BUSINESS

A. SJCF Updates – Community Survey Results, Sun Study results on new site, looking at various materials for new building, Lions Park project update.

City Administrator Clark introduced the topic and turned it over to Terry and Gary with SJCF to discuss the new business items. Terry informed the group that a total of 960 surveys were received by the deadline for input. The committee reviewed the survey results as prepared by SJCF and agreed with a lot of comments from the community. Unfortunately, the committee agreed that there just isn't enough in the budget to accomplish everything during this phase I project. However, there were a lot of positive comments in the results. Toews went through the sun study results with the committee and showed models of the sun throughout the building during different seasons. The committee was really impressed by how it was possible to model something like that. The committee also were handed a sample product from McCown Gordon of potential material to assist with the shading of the aquatic area at the same time of providing some interesting lighting options. Hill presented additional updated options for the zero-entry area of the pool along with a potential option to have the pool equipment in a separate structure to gain more space as indicated from the survey results. The committee heard updates on the Lions Park Pool project.

B. McCown Gordon Updates – Lions Park construction updates, Lions Park parking lot repairs, Potential pricing for new building, timeframe for groundbreaking

Todd Dumler and Jake Oberlechner with McCown Gordon provided an update regarding Lions Park renovations which are on track and how the basin is looking after a large amount of sandblasting has been completed. Hill is going to perform an inspection once the basin is finished for potential repairs. The team will be working on gathering prices for the parking lot repairs and partnering with SEH on a design.

C. General Discussion

Stewart brought up concerns over the overall cost increases from the original in 2020 and wanted to see more updated information out in the public. Peniston and Ownings brought up the fence had been removed as crews prepared the Lions Park basketball courts conversion to pickleball courts this spring.

Stewart moved to adjourn, seconded by O'Donnell. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 7:45 PM.

/s/ Brent Clark, City Administrator

CONSENT AGENDA

E. POOL/RECREATION CENTER STEERING COMMITTEE MINUTES
- JANUARY 25, 2023:

Pool/Recreation Center Steering Committee
January 25th, 2023
Valley Center City Hall
121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Chris Evans, Cory Gibson, Danny Park, Andy Quandt, Tina Payne, Janet O'Donnell, Blake Peniston, Neal Ownings, and Richard Ranzau.

Members Absent: Sean Miller, Danny Park, and Roger Stewart.

Consultants Present: SJCF – Terry Wiggers, Gary Holler and Blake Toews. McCown Gordon – Todd Dumler and Jake Oberlechner. Waters Edge - Brian Hill

APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Evans. Vote yea: unanimous. Motion carried.

NEW BUSINESS

A. SJCF Updates – Community Survey, Overview of project status, Lions Park project update, Overview of updated site layout

City Administrator Clark introduced the topic and turned it over to Terry and Gary with SJCF to discuss the new business items. The team reviewed with the committee the final survey questions, date of release, review time, etc. Also, the committee reviewed the updated floorplan and layout from items discussed previously. The committee was concerned with the potential sun coming through all the windows in the pool and fitness areas. The committee had hoped for more multipurpose studio spaces, larger gym, etc. SJCF indicated that price per square foot has significantly increased over the last 18 months and there are items that need to go out for bid soon just to meet timelines associated with the project.

B. McCown Gordon Updates – Lions Park construction schedule, Updated potential pricing for new building, Updated timeframe for breaking ground

Todd Dumler and Jake Oberlechner with McCown Gordon provided an update regarding Lions Park renovations and provided the committee with a timeline on construction schedule. Neal and Brent discussed the lions park parking lot renovations. The anticipated timeline for the new building will be final plans sometime in April with the guarantee maximum price (GMP) being set by July 5th.

C. General Discussion

The committee discussed Lions Park pickleball courts that will be installed along with sidewalks, ADA ramps, etc. Next meeting might be February 8th, 2023.

Evans moved to adjourn, seconded by Gibson. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 7:17 PM.

/s/ Brent Clark, City Administrator

CONSENT AGENDA

F. POOL/RECREATION CENTER STEERING COMMITTEE MINUTES
- JANUARY 11, 2023:

Pool/Recreation Center Steering Committee
 January 11th, 2023
 Valley Center City Hall
 121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Chris Evans, Danny Park, Roger Stewart, Andy Quandt, Blake Peniston, Neal Ownings, and Richard Ranzau.

Members Absent: Sean Miller, Cory Gibson, Tina Payne, and Janet O'Donnell.

Consultants Present: SJCF - Gary Holler and Blake Toews. McCown Gordon – Todd Dumler, Mitch Binns, Grayson Tempel and Jake Oberlechner. Waters Edge - Brian Hill

APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Evans. Vote yea: unanimous. Motion carried.

APPROVAL OF THE MINUTES

Stewart moved to approve the minutes of the August 10th and September 7th, 2022, committee meeting as presented, seconded by Park. Stamm Abstained, Vote yea: unanimous. Motion carried.

UPDATED SALES TAX REVENUES

City Administrator Clark presented the updated sales tax revenues which included \$307,332.08 that was received in September through December which brings the total to date in the amount of \$1,318,374.50.

NEW BUSINESS

A. SJCF Updates – Overview of project status, Lions Park project update, civil site plan updates for property north of Middle School, facility tour schedules, community survey

City Administrator Clark introduced the topic and turned it over to Gary Holler with SJCF to discuss the new business items. Holler explained that he would be taking the lead for SJCF as we continue to navigate the process. The group has been working diligently and did solicit for bids on the Lions Park Pool renovations. The final list came to be shade structures, patching areas of the basis, added deck space, new guttering, updated equipment, new fencing, updated paintings, etc. The committee saw updated concept renderings of the new rec and aquatic complex that included a new site just north of the middle school. The committee did discuss tours and didn't feel that everyone had to go together and folks could go anytime that they wanted independently. The committee discussed the pros and cons of the current renderings. The committee did review the proposed community survey that will be sent out in various ways to gather input.

B. McCown Gordon Updates – Lions Park construction schedule, assist with overview of project status, and civil site plan for new building

Mitch Binns, Jake Oberlechner, Grayson Tempel, and Todd Dumler with McCown Gordon provided an update regarding Lions Park renovations. All renovations should be on track for opening the pool memorial weekend. Sandblasting should begin January 25th with the rest of the major working commencing on February 6th. The committee saw the finalized layout and overall project for Lions Park.

C. General Discussion

The committee discussed how frequent meetings will need to occur during this next phase of the project. Next meeting will be on January 25th at 6:00pm.

Stamm moved to adjourn, seconded by Quandt. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 7:22 PM.

/s/ Brent Clark, City Administrator

CONSENT AGENDA

G. PUBLIC POWER COMMITTEE MINUTES – OCTOBER 6, 2022

Public Power Steering Committee
October 6th, 2022
Via Microsoft Teams
121 S. Meridian

Via Microsoft Teams Meeting, City Administrator Brent Clark called the meeting to order at 6:03 p.m. with the following members present: Joe Dessenberger, Randy Jackson, Stacy Lacy, Brian Shelton, Rodney Eggleston, City Attorney Barry Arbuckle, Council Member Chris Evans, and Council Member Gina Gregory.

Members Absent: Jarrod West, Brice Turner, Travis Bryant, Cory Gibson, Barry Smith, and Council Member Clint Bass.

APPROVAL OF AGENDA

Evans moved to approve the agenda as presented, seconded by Eggleston. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. Discuss of Valley Center Electric Utility Feasibility Study

City Administrator Clark introduced Scott Burnham from NewGen Strategies & Solutions, LLC. Burnham then introduced himself along with his team of professionals that included Tom Ghidossi and David Cox from Exponential Engineering, and John Coyle from Duncan & Allen, LLP. The professional team discussed the overall approach to the study, the engineering assessment that will take place, the overall financial analysis, and the legal considerations. The committee responded to questions that Burnham requested during the conversations. Coyle presented the legal aspects of municipalization of an electrical utility. Ghidossi and Cox discussed the field assessment and data acquisition that Cox performed onsite. No action was taken, discussion only.

B. General Discussion

City Administrator Clark introduced the time for general discussion. Lacy discussed the great information that was presented and questioned if we would have to tax ourselves with being an electrical utility provider. The committee discussed that meetings would occur once information was gathered to then review the findings vs just having a meeting to meet. No action was taken, discussion only.

Bass moved to adjourn, seconded by Gregory. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 7:24 PM.

/s/ Brent Clark, City Administrator

CONSENT AGENDA

H. PUBLIC POWER COMMITTEE MINUTES – APRIL 25, 2022

Public Power Steering Committee
April 25th, 2022
Valley Center City Hall
121 S. Meridian

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Joe Dessenberger, Jarrod West, Travis Bryant, Stacy Lacy, Cory Gibson, Barry Smith, Rodney Eggleston, City Attorney Barry Arbuckle, Council Member Clint Bass, and Council Member Gina Gregory.

Members Absent: Brice Turner, Randy Jackson, Brian Shelton, and Council Member Chris Evans.

APPROVAL OF AGENDA

Gregory moved to approve the agenda as presented, seconded by Dessenberger. Vote yea: unanimous. Motion carried.

APPROVAL OF MINUTES

Lacy moved to approve the minutes of February 23rd, 2022, committee meeting as presented, seconded by Gregory. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. Discuss and Review of Request for Proposals (RFPs) Received

City Administrator Clark introduced the topic and stated that the committee received two overall proposals to consider. The score sheets were submitted to Clark by eight committee members by the deadline and the points were tallied by Clark who did not score the proposals. The master score sheet was passed out during the meeting which indicated that EPSM scored a total of 467.5 points and NewGen Strategies scored a total of 744 points. The committee discussed the pros and cons of both proposals. Committee members discussed the phased approach with the NewGen Strategies proposal and how costly the second phase could potentially be. It was mentioned that there are not that many of companies that have the capacity to complete such a task or responds to these RFPs. No action was taken, discussion only.

B. Discussion and Potential Action on Next Steps with RFPs

City Administrator Clark introduced the topic and described the potential timeline if the committee did have a recommendation to make to the City Council pertaining to the two received proposals. The committee discussed the two proposals briefly and asked how the RFPs were advertised since there were only two received. The scores were substantially different between the two proposals and the committee would like someone to check references from NewGen Strategies. After discussion, Dessenberger moved to recommend NewGen Strategies to City Council to enter into an agreement to conduct the Electrical Feasibility Study, seconded by Eggleston. Vote yea: unanimous. Motion carried.

C. General Discussion

City Administrator Clark introduced the two new members, Dr. Cory Gibson and Jarrod West who were not in attendance during the first meeting. They briefly introduced themselves and why they are interested in the committee. No action was taken, discussion only.

Dessenberger moved to adjourn, seconded by Lacy. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 6:28 PM.

/s/ Brent Clark, City Administrator

CONSENT AGENDA

I. PLANNING AND ZONING PLANNING BOARD MINUTES –
FEBRUARY 28, 2023

PLANNING AND ZONING BOARD MEETING MINUTES
CITY OF VALLEY CENTER, KANSAS

Tuesday, February 28, 2023 7:00 P.M.

CALL TO ORDER: Vice Chairperson Spranger called the meeting to order at 7:00 P.M. with the following members present: Brian Shelton, Scot Phillips, Steve Conway, and Toby Meadows.

Members Absent: Gary Janzen and Rick Shellenbarger

City Staff Present: Brent Clark, Ryan Shrack, and Brittney Ortega

Audience: Garrett Witthar and Randall Elkins

AGENDA: A motion was made by Vice Chairperson Spranger and seconded by Board Member Meadows to set the agenda. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES: Vice Chairperson Spranger made a motion to approve the January 24, 2023, meeting minutes. The motion was seconded by Board Member Conway. Motion passed unanimously.

COMMUNICATIONS: None

PUBLIC HEARINGS BEFORE THE PLANNING AND ZONING BOARD:

1. Review of LS-2023-01, application of the City of Valley Center, KS, pursuant to City Code 16.09.01, who is petitioning for a lot split involving the splitting of property the petitioner will be purchasing and having the owner's consent, this property currently addressed as 9014 N. Meridian Ave., Valley Center, KS 67147.

Vice Chairperson Spranger opened the hearing for comments from the public: 7:03 PM

R. Shrack gave a summary of his report with the board. The City is in negotiations and has a letter of intent with the property owner. This will create parcel 1 and 2. Parcel 1 will be purchased by the city for the intended space of the future aquatic and recreation facility. Public notices were sent out to surrounding property owners as well as published in the newspaper. There have been no responses, positive or negative, regarding this lot split. City staff is recommending approval of this application.

Vice Chairperson Spranger closed the hearing for comments from the public: 7:06 PM

Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Vice Chairperson Spranger made a motion to approve LS-2023-01. Motion was seconded by Board Member Phillips. The vote was unanimous.

2. Review of LS-2023-02, application of Gaylan Nett, pursuant to City Code 16.09.01, who is petitioning for a lot split involving the splitting of property the petitioner owns, which is currently addressed as 2116 E. Ford St., Valley Center, KS 67147.

Vice Chairperson Spranger opened the hearing for comments from the public: 7:08 PM

R. Shrack gave a summary of his staff report. On this property there is an existing single-family home that will remain along with utility infrastructure in Parcel A. The intent of the applicant is to sell Parcel A and develop Parcel B as a part of a future phase of the Cedar Ridge Estates. Normally landlocked lot splits are not allowed. A 30' access easement is being created to Cedar Ridge Blvd that is to the north of this property. This will no longer be considered landlocked as it will have access via the easement to a publicly dedicated street. There has been no feedback from the public notices that were mailed and published. City staff is recommending approval if this lot split.

Randy Elkins with Garver, representative for the applicant, stood for any questions from the board. VC Spranger inquired if any drainage issues that may affect the easement have been addressed by both parties. Mr. Elkins responded that there is nothing that is posing any kind of obstacle for that easement.

Garrett Witthar owns the property adjacent to west side of the proposed split. He questioned what type of housing and how many would be developed. Mr. Elkins explained that the existing home will stay with Parcel A and only 2 or 3 lots in Parcel B would be affected in the replatting of that section of Cedar Ridge.

Vice Chairperson Spranger closed the hearing for comments from the public: 7:15 PM

Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Vice Chairperson Spranger made a motion to approve LS-2023-02. Motion was seconded by Board Member Shelton. The vote was unanimous.

OLD OR UNFINISHED BUSINESS: None

NEW BUSINESS: None

STAFF REPORTS:

R. Shrack reminded the board of the next meeting on March 28, 2023. City Administrator Clark will be presenting as Ryan will be out of town. Emails will go out to those members up for reappointment, reappointments will be held in April.

ITEMS BY PLANNING AND ZONING BOARD MEMBERS:

Gary Janzen-absent

Paul Spranger-none

Brian Shelton- Board Member Shelton spoke about the crosswalks on Meridian Ave near the middle school. He spoke of his concern for children and all members of the public when it comes to crossing safely in this area. With dark times of day and heavy traffic this is a concern he would like brought to the city's attention. Especially with the upcoming recreation and aquatic center to be constructed in that same area. This will increase traffic as time goes on. Mr. Clark addressed the issue explaining that when that area of town was developed there were no sidewalks that were installed. Therefore, we have some crosswalks that go nowhere. When the intersection near Southwind is being reconstructed for one of the entrances to the aquatic center, that crosswalk will get a major overhaul and enhancement. He also addressed safety concerns when you have multiple crosswalks near one another.

Rick Shellenbarger-absent

Scot Phillips-none

Steve Conway-none

Toby Meadows-none

ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING: At 7:21

P.M., a motion was made by Vice Chairperson Spranger to adjourn and seconded by Board Member Shelton. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

/s/ Ryan Shrack, Community Development Director

Gary Janzen, Chairperson

CONSENT AGENDA

**J. TURF, TREE & VEGETATION MGT. CONTRACT - DRAGONFLY
LAWN & TREE**



Contract Extension Agreement

This CONTRACT EXTENSION AGREEMENT ("Extension") is dated as of March 7, 2023, by and between:

Greg Yeley -Dragonfly Lawn & Tree Care
P.O. Box 16929
Wichita, KS. 67216

AND

City of Valley Center, Kansas
121. S. Meridian
P.O. Box 188
Valley Center, KS 67147

Collectively known as the "Parties".

WHEREAS the Parties entered into a Turf, Tree and Vegetation Management Contract on March 17th, 2021 (the "Original Contract").

WHEREAS the Parties hereby agree to extend the term of the Original Contract an additional year in accordance with the terms of the Original Contract as well as the terms provided herein.

In consideration of the mutual covenants contained herein, each of Dragonfly Lawn & Tree Care and City of Valley Center, KS mutually covenant and agree as follows:

-The Original Contract, which is attached hereto as a part of this Extension, ends on December 31st, 2022.



- The parties agree to extend the Original Contract for an additional period, which will begin immediately upon the expiration of the original time period and will end on December 31st, 2023.
- In addition, the following provisions of the Original Contract are amended as described herein:
 - Scope of work as shown in the proposed Turf, Tree and Vegetation Management Treatments for 2023.
 - This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged.

2023 Total Contract Price \$ 19,585.00

This Agreement shall be signed on behalf of Dragonfly Lawn & Tree Care by Greg Yeley and on behalf of City of Valley Center by Mayor Lou Cicirello.

Dragonfly Lawn & Tree Care

By: _____ Date: _____

Greg Yeley

Owner

City of Valley Center, KS.

By: _____ Date: _____

Lou Cicirello

Mayor



PO BOX 16929
Wichita, Ks. 67216

CITY OF VALLEY CENTER
ATTN: NEAL OWINGS

RE: LAWN, TREE CARE, AND VEGETATION MANAGEMENT TREATMENTS FOR 2023

Hello Mr. Neal Owings and Other Interested Parties,

It is a pleasure to present to you our proposal for lawn, tree care and vegetation management needs for your parks and facilities and is as follows:

Plateau & Roundup Applications for Warm Season Properties (Blanket Application)

- Follow-up & re-apply on the Plateau Applications at 2 -3 weeks post application for any missed areas

Booster Station @ 61 st & Meridian –	\$65.00
Emporia Blvd Including Valley Oaks @ 5 th & Emporia –	\$290.00
Lions Park -Warm Season	\$470.00
Arrowhead Park –	\$370.00
Public Works Building Frontage -	\$75.00
Cemetery -	\$545.00
W Side of N Meridian from Goff & Southwind 40 -	\$95.00
Warm Season Turf Areas in East McLaughlin Park -	\$550.00

Booster Station – 6201 N. Meridian

Borer Control on Ash and Maples – 1 systemic app per year	\$75.00
---	---------

Veterans Park – 4 turf application per year

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application
- Spring - Broadleaf weed control – 1 application
- Fall - Slow-Release Fertilizer Only – 1 application
- Fall -Winterizer Fertilizer & Weed Control -1 application

Tree Applications @ Veterans Park

- Scale treatment for Oaks – 2 applications
- Treatment for Bagworms & Mites on Evergreens- for landscape beds & 5 Canaertti Juniper adjacent north of park at Arick & Sons - 2 applications
- Borer treatment on Ash, Redbuds – 1 Systemic Application

Water Tower – 531 W. Industrial – 3 turf applications

- Spring - Broadleaf weed control – 1 application
- Fall -Winterizer Fertilizer & Weed Control -1 application

City Hall – 121 S. Meridian – Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application
- Spring - Broadleaf weed control – 1 application
- Fall - Slow-Release Fertilizer Only – 1 application

- Fall -Winterizer Fertilizer & Weed Control -1 application \$40.00

Tree/Shrub Applications

- Treatment for Bagworms & Mites on Evergreens- 2 applications \$35.00/per

Valley Oaks on 5th St. Across from 616 E. 5th – Tree Applications

- Treatment for Bagworms & Mites on Evergreens- 2 applications Mites \$70.00/per
- Scale treatment for Oaks – 2 applications \$110.00/per

Emporia Blvd. Median - 5th to Main St. Warm Season Turf

- Fertilizer Only – 2 applications \$225.00/per
- Winter Pre-emergent & Broadleaf Weed Control - 1 application \$245.00

Tree Applications @ Emporia Blvd.

- Treatment for Bagworms & Mites on Evergreens- 2 applications \$40.00/per
- Scale treatment for Oaks – 2 applications \$60.00/per
- Borer Control on Ash, Redbuds – 1 systemic application \$115.00/per

Public Safety – 616 E. 5th Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application \$190.00
- Spring - Broadleaf weed control – 1 application \$130.00
- Fall - Slow-Release Fertilizer Only – 1 application \$130.00
- Fall -Winterizer Fertilizer & Weed Control -1 app. \$170.00

Tree/Shrub Applications @ 616 E. 5th

- Spray Pines for Tip Blight and Moth – 3 per year \$105.00/per
- Scale treatment for Oaks – 2 per year \$55.00/per
- Treatment for Bagworms & Mites on Evergreens and landscape beds- 2 applications \$120.00/per

Lions Park – 316 S. Abilene includes Community Center/Library Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application \$505.00
- Spring - Broadleaf weed control – 1 application \$345.00
- Fall - Slow-Release Fertilizer Only – 1 application \$225.00
- Fall -Winterizer Fertilizer & Weed Control -1 app. \$480.00

Warm Season Turf @ Lions Park

- Fertilizer Only – 2 applications \$320.00/per
- Winter Pre-emergent & Broadleaf Weed Control- 1 application \$345.00

Tree/Shrub Applications @ Lions Park

- Flea and Tick Applications – 4 per year inside Dog Park fence \$80.00/per
- Treatment for Bagworms & Mites on Evergreens and landscape beds- 2 applications \$135.00/per
- Borer Control – Ash, Maple, Redbud, Lilac – 1 systemic application \$420.00
- Scale treatment for Oaks – 2 per year \$210.00/per

Arrowhead Park – 1035 Parkway Dr Warm Season Turf

- Pennant Application – 1 application \$455.00
- Fertilizer Only – 1 application \$270.00
- Broadleaf Weed Control and Winter Preemergent – 1 application \$320.00

Tree Spray Applications

- Treatment for Bagworms & Mites on Evergreens- 2 applications \$40.00/per
- Bore Control – Aspen, Maple, Redbud – 1 systemic application \$160.00
- Scale treatment for Oaks – 2 per year \$75.00/per

Public Works – 545 W. Clay Warm Season Turf

- Broadleaf Weed Control & Winter Preemergent - 1 application \$75.00

Tree Spray Applications @ Public Works

- Treatment for Bagworms & Mites on Evergreens- 2 applications \$40.00/per

Cemetery – 9638 N. Meridian Warm Season Turf

- Fertilizer Only – 2 applications \$455.00/per
- Winter Pre-emergent & Broadleaf Weed Control- 1 application \$485.00

Tree Applications @ Cemetery

- Treatment for Bagworms & Mites on Evergreens- 2 applications \$175.00/per

North Meridian R.O.W. – located at Goff & Meridian intersection -west side of street –adjacent to Goff & Southwind Streets – treat from wall to street.**Warm Season Turf**

- Plateau & Round-up – 1 application \$145.00

McLaughlin Park @ 716 McLaughlin Dr. Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application -Spring \$1,170.00
- Broadleaf weed control – 1 application \$450.00
- Fall - Slow-Release Fertilizer Only – 1 application \$830.00
- Fall - Winterizer Fertilizer & Weed Control -1 app. \$1015.00

Warm Season Turf @ McLaughlin Park

- Fertilizer Only – 1 application \$470.00
- Winter Pre-emergent & Broadleaf Weed Control - 1 application \$495.00

Tree/Shrub Applications @ McLaughlin Park

- Treatment for Bagworms & Mites on Evergreens and landscape beds - 2 apps. \$80.00/per
- Treat for Tip Blight/Moth/Needle Spot – 3 apps. \$130.00/per
- Scale treatment for Oaks – 2 per year \$135.00/per
- Borer Control on Ash, Maples- 1 systemic app. \$350.00

Total for All Above Items **\$19,585.00**



**REQUEST FOR PROPOSALS (RFP)
Turf, Tree & Vegetation Management Services
2021**

Proposal Deadline: Monday, March 5th, 5:00 pm.

Overview

The City of Valley Center, KS is seeking proposals from Contractors who are not only capable of performing the attached scope of work but also take pride in their finished product. The Contractor must currently be in the business of providing turf, tree & vegetation management treatment services work for a minimum of at least five (5) consecutive years. All applicable federal, state, and local laws, ordinances and regulations must be adhered to. Services to commence February 22, 2021.

Contractors submitting a proposal should review the procurement requirements listed. Specifically, the selected contractor will be required to:

- Execute a Turf, Tree & Vegetation Management Service Agreement with the City of Valley Center.
- Complete applicable forms and certifications.
- Maintain General Liability Insurance (\$1,000,000 minimum); Workers Compensation Insurance (\$500,000) and business automobile liability (\$1,000,000) and furnish proof of such insurance.

No Contractor who is the recipient of Valley Center funds, or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee, applicant, or any member of the public because of race, color, sex, gender, sexual orientation, religion, age, marital status, national origin, veteran status, physical or mental disability or perceived disability, or other criteria protected by law.

Discriminatory practices based on the foregoing are declared to be contrary to the public policy of the City. The City of Valley Center complies with all Equal Employment Opportunity requirements.

of the work considering any special or unusual features peculiar to this project. By submitting a proposal, the contractor, if selected for award, shall be deemed to have accepted the terms of this RFP.

GENERAL INFORMATION

Section 1

This RFP contains instructions governing the content of the proposals and the format in which they are to be submitted. It does not attempt to define all the contract needs nor detail them. Rather, it is flexible and allows for the credentials of the contractor to be demonstrated in the areas of expertise necessary to the contract. There are mandatory requirements to be met, but should the contractor foresee the need for qualification of the effort or additional requirements, concise and relevant discussion is encouraged.

SCOPE OF SERVICES, BACKGROUND, AND PURPOSE

Section 2

This scope of work pertains to the requirements of maintaining grass, trees and landscaped areas at various locations in the City. As part of the response to this RFP, bidders if awarded will be required to submit a weekly check sheet showing what tasks were completed. The overall responsibility of the Contractor is to coordinate, plan, manage, and perform activities described in this RFP to maintain an acceptable appearance in those areas included in the RFP.

The Contractor shall furnish all labor and materials necessary to perform the Turf, Tree and Vegetation Management Services in the RFP. Contractor shall complete all the tasks listed below and will comply with all the requirements and specifications.

It shall be the Contractor's responsibility to verify the areas, sizes and quantities of the areas and items to be maintained in this RFP. Failure of the Contractor to verify the listed amounts shall not relieve the Contractor of the responsibility to provide all services required to the standards included herein, for the prices submitted in Contractors proposal.

2.1 HOURS WHEN WORK IS TO BE PERFORMED

All work is to be performed Monday through Friday from 6:30am to 6:30pm. No work shall be done on Saturday or Sunday without written permission from the City. The selected Contractor will have to work around scheduled activities, events and the general public using the parks and at public buildings and adjust their schedules accordingly. The Contractor may consult of the City of Valley Center Parks & Public Buildings Director for coordination.

2.2 SCHEDULING OF WORK- BEGINNING OF CONTRACT TERM

At least five (5) business days prior to the commencement of the contract, the Contract Manager or his appointee will confer with the Contractor and review the total specification requirements, total workload of the Turf, Tree and Vegetation Management Services proposed by the Contractor.

maintenance, repair and improvements. However, the City respects the Contractor as a professional and as such, will take under consideration, recommendations made by the contractor.

- b.** Contractor shall furnish all labor, equipment, and materials necessary to complete the maintenance of turf, trees and vegetation, as specified herein. It is the intent of the City that this site be maintained in a resource-efficient, sustainable, and cost-effective manner.
- c.** Maintenance shall consist of Turf, Tree and Vegetation Management any other procedures consistent with good horticultural practice necessary to ensure normal, vigorous, and healthy growth of turf and landscape plantings.
- d.** Contractor shall visually inspect all landscape areas at minimum every other month from February through November to identify potential pest problems. Pest problems include insect, disease, and weed infestations. The presence of a pest does not necessarily mean there is a problem. Contractor shall keep written records of pests identified and areas where problems may be developing.
- e.** After each location treated, contractor shall clearly flag the area with necessary herbicide/pesticide signage that indicates precautions and re-entry of the area.
- f.** Contractor must maintain documentation (a spray ticket) for each application that includes product(s) used and quantities; location; weather conditions (temp, wind, atmospheric conditions, etc.) and be able to provide to the City upon request.

2.4 PROPERTIES AND LOCATIONS OF WORK TO BE PERFORMED UNDER RFP

Areas shaded in Red = Warm Season Turf

Areas shaded in Green = Cool Season Turf

(measurements are approximate)

LOCATIONS	AREA DESCRIPTION	SCOPE OF SERVICES
Booster Station - 6201 N. Meridian 14,332 sq.ft.		Warm Season Turf -Plateau & Round-up – 1 application Tree Applications -Borer Control on Ash and Maples – 1 systemic app per year
Veterans Park – 337 S. Meridian 35,280 sq.ft.		Cool Season Turf -Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application -Spring - Broadleaf weed control – 1 application -Fall - Slow-Release Fertilizer Only – 1 application -Fall - Winterizer Fertilizer & Weed Control -1 application Tree Applications -Scale treatment for Oaks – 2 applications -Treatment for Bagworms & Mites on Evergreens- for landscape beds & 5 Canaertti Juniper adjacent north of park at Arick & Sons 2 applications - Borer treatment on Ash, Redbuds – 1 systemic application

**Valley Oaks – on 5th Street
across from 616 E. 5th –
frontage only – treat wall to
curb**

13,251 sq.ft.



Warm Season Turf

-Plateau & Round-up – 1 application

Tree Applications

-Treatment for Bagworms & Mites on
Evergreens- 2 applications

Mites – 1 application

- Scale treatment for Oaks – 2 applications

~~- Borer treatment on Ash, Redbuds – 1
systemic application~~

Lions Park – 316 S. Abilene includes Community Center/Library

Cool season turf - 2.48 acres/108,028 sq.ft.

Warm season turf – 3.1 acres/135,036 sq.ft.



Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application
- Spring - Broadleaf weed control – 1 application
- Fall - Slow-Release Fertilizer Only – 1 application
- Fall - Winterizer Fertilizer & Weed Control -1 app.

Warm Season Turf

- Plateau & Round-up – 1 application on warm season turf only
- Fertilizer Only – 2 applications
- Winter Pre-emergent & Broadleaf Weed Control- 1 application

Tree/Shrub Applications

- Flea and Tick Applications – 4 per year inside Dog Park fence
- Treatment for Bagworms & Mites on Evergreens and landscape beds- 2 applications
- Bore Control – Ash, Maple, Redbud, Lilac – 1 systemic application
- Scale treatment for Oaks – 2 per year

Arrowhead Park – 1035 Parkway Dr.

3.4 acres/148,104 sq.ft.



Warm Season Turf

- Plateau & Round-up – 1 application
- Pennant Application – 1 application
- Fertilizer Only – 1 application
- Broadleaf Weed Control and Winter Pre-emergent

Tree Spray Applications

- Treatment for Bagworms & Mites on Evergreens- 2 applications
- Bore Control – Aspen, Maple, Redbud – 1 systemic application
- Scale treatment for Oaks – 2 per year

**McLaughlin Park - 716
McLaughlin Drive**

**Cool season turf – 5.29
acres/257,875 sq.ft.**

**Warm season turf - 5.1
acres/222.156 sq.ft.**



Cool Season Turf

- Spring - Slow-Release Fertilizer & Crabgrass Preventer – 1 application
- Spring - Broadleaf weed control – 1 application
- Fall - Slow-Release Fertilizer Only – 1 application
- Fall - Winterizer Fertilizer & Weed Control -1 app.

Warm Season Turf

- Plateau & Round-up – 1 application
- Fertilizer Only – 1 application
- Winter Pre-emergent & Broadleaf Weed Control- 1 application

Tree/Shrub Applications

- Treatment for Bagworms & Mites on Evergreens and landscape beds - 2 apps.
- Treat for Tip Blight/Moth/Needle Spot – 3 apps.
- Scale treatment for Oaks – 2 per year
- Borer Control on Ash, Maples- 1 systemic app.

2.5 CONTRACTOR'S EMPLOYEES

- A. Personnel employed by the Contractor shall be capable employees qualified in this type of work. A fully qualified work force shall be maintained throughout the period of this contract.
- B. The Contractor shall always employ the quantity and quality of supervision necessary for both effective and efficient management of all Turf, Tree & Vegetation Management operations.
- D. Contractor shall be liable for any damages caused directly or indirectly by its employees.

2.6 REDUCTIONS IN PAY

- A. Reductions for below standard work will be made if, after the second documented notification, the Contractor has not corrected the deficiency and City Employee(s) are assigned to perform the task(s) or was not completed at all by the contractor.
- B. Reductions for non-performance will be made if the task(s) was not done and City Employee(s) must be assigned immediately to perform the task(s).
- C. Reductions for A. and B. above will be based on the hourly billing rate of the City Employee(s) plus benefits assigned to perform the task(s) times the hour(s) required for City Employee(s) to perform the task(s). If the work was not performed by the contractor and was just omitted, a deduction based on percentage of the overall

site Supervisor will make routine communications with the appropriate Contract Manager or his/her designee to receive instructions or other input regarding turf, tree and vegetation management services needs and activities.

- B. The On-site Supervisor is responsible for directing the Contractor's work force and accountable for all activities and behavior of all personnel assigned by the Contractor to perform work under this Contract.
- C. The Contractor shall be responsible for training and safety precautions for Contractor employees performing work under these specifications.

2.11 CONTACT INFORMATION

Contract Manager

Neal Owings

Parks & Public Buildings Director

Office: 316-755-7320 x205

P.O. Box 188; 121 S. Meridian, Valley Center, CO 67147

Email: parks@valleycenterks.org

STAFF REPORTS

A. Community Development Director Shrack

B. Parks & Public Buildings Director Owings

C. Public Safety Director Newman

D. Public Works Director Eggleston

E. Engineering Updates

A. Scheer-PEC

B. Vasa-SEH

F. City Attorney Arbuckle

G. Asst. City Administrator of Finance Smith

H. City Administrator Clark

Public Works Status Report

Ford Street Project:



Here is a shot of the approaches connecting to the pre-cast culvert on Ford Street. They are making good progress preparing for pavement on out East to Seneca.



Here we have a picture of the first section of pavement on over the top of the hill east of Seneca.

Cedar Ridge Project:

This project is fast approaching completion. The roadways are ready to be driven on and some staff have driven them. The waterline is complete with passing tests. There may be a few items left (seeding, finish grading, shoulder work, etc.)

Arbor Valley Project:

We do not have pictures of this project as they were still working on the final layer of asphalt when this report was being put together. This project is also very close to completion.

Sunflower Valley Project:



Here is a couple of shots from the Dexter & Ford intersection area where sanitary sewer is being brought across Ford Street. The left shot shows a new manhole being installed as part of the strategy to re-route this around some gas equipment there on this corner. The other shot of some of the sanitary sewer being install on the south side of Ford Street.

Much of the sanitary sewer is already in the ground on this development. Things are moving along well.

Water:

- Continue to refine a survey and education letter to send to residents in an effort to compile a list of plumbing materials inside of residents' homes. This is part of the new lead & copper rule initiative. KDHE & KRWA has requested to use these documents in further training and assistance efforts due to the professional look. Way to go folks!!!!
- Continue work on a data request from PEC for a Water Model they are developing for us.
- Continue to work with Burns & McDonnell on preparation for the first stage of the Water Treatment Plant project.

Streets:

- Working on beautification efforts for the downtown area. Upgrading signs, possibly painting signposts, etc.
- Working through standard patching and grading.

Admin:

- Continue to work on easement work for the North & South Meridians project.

MEMO**TO:** City of Valley Center**DATE:** March 7, 2023**ATTENTION:** Mayor Cicirello and Members of Council**PROJECT NO.:** 35-217013-000-2502**FROM:** Gage Scheer, P.E.**PROJECT:** Valley Center – City Engineer**REFERENCE:** Project Status Update**COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

Current Projects:

1. **Ford (77th) Street from Bridge to Broadway with Seneca Realignment (200557-000)**
 - A. Project Details:
 1. Concrete option selected (Wildcat Construction).
 2. Construction started September 12, 2022.
 3. Completion Summer 2023.
 4. Traffic Control = Full closure, local access only.
2. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
 - A. Final Check Plans submitted.
 - B. Project Details:
 1. Evaluating Builders FirstSource north drive relocation and enclosing ditch adjacent to Bank. PEC to provide concept exhibit and estimate.
 2. Bid Date = Summer 2023 (Currently tied with North Meridian).
 3. Estimated Construction Duration = 450 Calendar Days (Currently tied with North Meridian).
 4. City Council has selected to remove and replace pavement as is instead of widening for future quiet zone needs. PEC is coordinating with BNSF.
 5. Traffic Control = Two lane two way. Roadway closed to thru traffic during construction of Roundabout.
3. **Meridian from Main Street to 5th Street Paving Improvements (197013-006)**
 - A. Project is currently combined in the WAMPO TIP with the "Meridian – 69th Street to Railroad" as a single project.
 - B. Final Check Plans submitted.
 - C. Project Details:
 1. Meeting held June 14th, to discuss streetscaping options. City has requested to add lighting along the street within their budget for the project. Discussion of other streetscaping items to be considered separately.
 2. Bid Date and Construction Duration = See South Meridian.
 3. Traffic Control = One lane one-way northbound traffic.
4. **Water Master Plan and Model**
 - A. Project Details:
 1. Data request sent to City. Meeting scheduled to review.

Warranty Projects

1. Water Tower Rehabilitation (187013-004) – Cunningham – September 6, 2024.
2. Ford Street Waterline Improvements (217013-003) - Wildcat Construction - November 11, 2024.

GOVERNING BODY REPORTS

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Bass**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Kerstetter**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

ADJOURN